



Standard Operating Guideline No. 13

VHF Radio Procedures

The portable radios are waterproof, they float and are reasonably robust. Please treat them with care and they will last a long time. Keep them out of the sun and rain by storing them in a pocket or other secure place on the vessel. Before taking a portable radio, please sign on, using the whiteboard above the radio station. After use, be sure to return the portable radio and place it on charge.

Remember, everyone can hear your broadcast: Water Police, Maritime, Marine Rescue and other vessels on the water, so please follow these simple rules:

- Listen before broadcasting, in case anyone else is already using the frequency.
- Brevity is essential. Think about what you are going to say before you broadcast.
- Never swear or use offensive language of any sort, when broadcasting.

Our working frequency is Channel 77.

For emergencies, use Channel 16. This is the international distress channel.

The Club's call signs are:

Clubhouse	Concord 1
Start Boat	Concord 2
Rescue RIB	Concord 3
Mercury Training RIB	Concord 4
Avon Inflatable	Concord 5
Mercury Tender	Concord 6

To use the Two Way Radio

- Press microphone button to speak
- Release button to listen
- The volume control switch is on the right hand side
- The squelch control should be turned down and then up again until the interference just stops

The Correct way to Communicate

- Identify whom you wish to talk to and your own identity... *"Concord 3, Concord 3, this is Concord 1, this is Concord 1, do you copy, over?"*
- The receiving station should reply... *"Concord 1, Concord 1, this is Concord 3, go ahead please, over"*
- The sending station should then transmit the message... *"Concord 3, a Spiral has lost her mast in Bray's Bay. Please offer assistance, over"*.
- The receiving station should acknowledge... *"Concord 1, message received, I am on my way, out"*.
- Always say *"over"* after you have finished speaking and say *"out"* when you have sent your last message.